

Universal Series™

WINDOW - ROUTINE ADJUSTMENTS

GUIDELINE FOR ROUTINE REVIEW AND SASH ADJUSTMENTS BY INSTALLER

These steps are commonly performed by the installer at the conclusion of each window's installation, and are particularly important to perform in advance of window testing.

To confirm smooth operation, water and air leakage resistance, and free drainage, ensure the follow steps have been performed:

1. REVIEW OF SASH ALIGNMENT:

Visually review the gap between the sash and frame around the entire sash perimeter. Ensure the gap is consistent and equal on all sides. Adjust as required.

Adjustment instructional video can be found [here](#).

2. CONFIRM GASKET COMPRESSION:

Check gasket compression by closing the sash against a piece of paper (about the size of a dollar bill). Lock the sash, and withdraw the piece of paper. Repeat this at several locations on all sides. There should be reasonable resistance on the paper. Adjust the hardware to increase gasket compression at any location where resistance is noticeably lacking.

Adjustment instructional video can be found [here](#).

3. CONFIRM OPEN DRAINAGE:

Open the sash and visually review the weep holes (drainage holes) to confirm they are clear. Clean out any debris or other obstructions, if present.

4. REVIEW FOR DIRT AND DAMAGE:

Open the sash and visually review both gaskets for dirt and damage. Clean, repair or replace, if needed.